

# Charlie Wood

Contract Technical Writer

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<https://charliemowood.com/my-technical-writing.html>

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Technical communicator with high competency, breaking down documentation and projects into their fundamental details. Well-versed in version control (Git), latest trends, methodologies and tools.

## RELEVANT EXPERIENCE

**Technical Writer, Diffblue** - *Sept/2017 - Feb/2018 - Oxford, UK.*

- Sole documentation lead implementing documentation systems for customer and developer documentation for internal and external use.
- Deploying and maintaining documentation systems through continuous integration system Travis using Gitbook and Doxygen.
- Collaborating intensively with subject matter experts (developers).

**Technical Writer, Red Hat** - *Nov/2016 - Aug/2017 - Brno, Czech Republic.*

- Producing documentation collaboratively using Git for source control.
- Leading the conversion process from DocBook to AsciiDoc.
- Setting up and testing a wide range of Linux environments using virtual machines.

## PROFESSIONAL EXPERIENCE

**Contract Agile Coach, Bike24** - *Feb/2022 - June/2022 – Remote.*

- Supporting 2 teams extensively and wider organisation especially QA, architecture.

**Contract Agile Coach, Avast** - *Sept/2021 - Dec/2021 – Remote.*

- Coaching 8 teams and further organisations in tweaking agile processes to unblock value streams and continuous improvement.
- Empowering strong results for flagship CCleaner product.

**Contract Scrum Master, Skoda Auto** - *Sept/2020 - Jun/2021 – Prague, Czech Republic.*

- Responsible for a new international project.

**Contract Scrum Master, FlowUp** - Feb/2020 - July/2020 – Brno, Czech Republic.

- Healing stakeholder relationship with the development team.
- Running Agile process across Sales and Marketing

**Contract Scrum Master, Erste Group IT** - August/2019 - Jan/2020 – Vienna, Austria.

- Scrum Master for 3 squads in the banking sector, making banking more personal.
- Taking teams who are very early in their Agile processes and implementing standup and retrospectives to maximise productivity and predictability.

**Scrum Master, Dixons Carphone** - May/2018 - July/2019 - Brno, Czech Republic.

- Delivering on time and on budget flagship/prizewinning Storemode product for IOS as the sole Scrum Master. Ensuring the first-time mass rollout of Storemode to 6000 devices across the business in just 5 months.

## EDUCATION

**ICAgile Agile Coaching** - September/2019.

**SAFe Scrum Master & Certified SAFe 4 Practitioner, Scaled Agile, Inc** - Jan/2019.

**Professional Scrum Master, Scrum.org** - August/2018.

**Trainee Software Engineer, PDA, CodeClan** - April/2017 - July/2017 - Edinburgh, UK.

- Building projects using Agile, working both independently and as part of a team, to produce professional software applications.

**MA (Hons) Russian 2:1**, University of St Andrews, 2015.

## LANGUAGES

**English:** Native, **Czech:** B2, **Russian:** B2, **German:** B1